

30 May 2022
(ENQUIRY COUNTER)
DELHI POLLUTION CONTROL COMMITTEE
DEPARTMENT OF ENVIRONMENT
GOVT. OF NCT OF DELHI
4TH FLOOR, ISBT BUILDING,
KASHMIRE GATE, DELHI-110006

Delhi Pollution Control Committee
4th floor, ISBT Main Building
Kashmire Gate
Delhi-110006

Subject: Annual Report

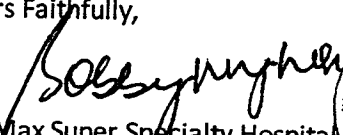
Dear Sir,

We are enclosing herewith Annual Report in form IV & Form I pertaining to generation and disposal of bio medical waste at our hospital, Max Super Specialty Hospital (a unit of Max Healthcare Institute Ltd.,) FC-50, C&D Block, Shalimar Bagh, Delhi – 110088 for the period from 01.01.2021 to 31.12.2021.

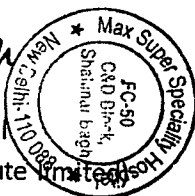
We are also enclosing herewith original yearly collection report for the year 2021 issued by biotic waste solutions Pvt. Ltd.

Thanks

Yours Faithfully,


For Max Super Specialty Hospital

(A unit of Max Healthcare Institute Limited)



Encl. : as above.

1. HICMOM
2. Monthly BMW records
3. Biotic Waste collection records
4. Authorization under Bio Medical waste management
5. Staff Training records

Form - IV
(See rule
13)
ANNUAL REPORT

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

S. No.	Particulars		
1	Particulars of the Occupier	:	
	(i) Name of the authorized person (occupier or operator of facility)	:	Bobby Verghese
	(ii) Name of HCF or CBMWTF	:	Max Healthcare Institute LTD.
	(iii) Address for Correspondence	:	EC-50, C& D Block, Shalimarbagh
	(iv) Address of Facility	:	EC-50, C& D Block, Shalimarbagh
	(v) Tel. No, Fax No.	:	49782222
	(vi) E-mail ID	:	ramachandran@Maxhealthcare.com
	(vii) URL of Website	:	www.maxhealthcare.com
	(viii) GPS coordinates of HCF or CBMWTF	:	28.727711 & 77.152715
	(ix) Ownership of HCF or CBMWTF	:	Private Hospital
	(x) Status of Authorization under the Bio- Medical Waste (Management and Handling) Rules	:	Authorization No.: ...DPCC/(11)(5)(01)/2021/BMW/NST/AUT H/6330639 Valid up to: 06/04/2025
	(xi) Status of Consents under Water Act and Air Act	:	DPCC/BMW/2019/24 Valid upto: 26/05/2024
2	Type of Health Care Facility	:	
	(i) Bedded Hospital	:	No. of Beds: 280
	(ii) Non-bedded hospital	:	
	Clinical Laboratory or Research Institute or Veterinary Hospital or any other)	:	
	(iii) License number and its date of expiry	:	DGHS/NH/965 VALID UP TO 31.03.2020 (Renewal applied copy attached)
3	Details of CBMWTF	:	
	(i) Number of health care facilities covered by CBMWTF	:	
	(ii) No. of Beds covered by CBMWTF	:	
	(iii) Installed treatment and disposal capacity of CBMWTF;	:	_____ Kg / day
	(iv) Quantity of bio medical waste treated or disposed by CBMWTF	:	_____ Kg / day
4	Quantity of waste generated or disposed in Kg per Annum (on monthly average basis)	:	Yellow Category: 41709 kg Red Category: 39522 kg White: 3731 kg Blue Category: 9756 kg General Solid Waste: 89657 kg
5	Details of the Storage, Treatment, Transportation, Processing and Disposal Facility	:	
	(i) Details of the on-site storage	:	Size: 22x12 SQ FT

	facility		Capacity: Provision of on-site storage : (Cold storage or any other provision)			
	(ii) Disposal facilities		Type of treatment equipment	No of Units	Capacity Kg/day	Quantity Treated or disposed in kg per annum
			Incinerators			
			Plasma Pyrolysis			
			Autoclaves	2	129 ltr each	
			Microwave			
			Hydroclave			
			Shredder			
			Needle tip cutter or destroyer			
			Sharps			
			Encapsulation or concrete pit			
			Deep burial pits			
			Chemical disinfection			
			Any other treatment equipment	1	12 KLD	
	(iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in Kg per annum		Red Category (like plastic, glass, etc.) N/A			
	(iv) No. of Vehicles used for collection and transportation of biomedical waste		DL1LS6674 &			
	(v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum			Quantity Generated	Where disposed	
			Incineration	N/A	N/A	
			Ash	N/A	N/A	
			ETP Sludge	15.54 kg	BIOTIC WASTE MANAGEMENT SOLUTION LTD.	

	(vi) Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of	BIOTIC WASTE MANAGEMENT SOLUTION LTD.
	(vii) List of member HCF not handed over bio-medical waste.	N/A
6	Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period	YES, MINUTES OF MEETINGS IS ATTACHED
7	Details trainings conducted on BMW	
	(i) Number of trainings conducted on BMW Management	48
	(ii) Number of personnel trained	310
	(iii) Number of personnel trained at the time of induction	318
	(iv) Number of personnel not undergone any training so far	NIL
	(v) Whether standard manual for training is available?	YES
8	Details of the accident occurred during the year	
	(i) Number of Accidents occurred	NIL
	(ii) Number of persons affected	NIL
	(iii) Remedial Action taken (Please attach details if any)	NIL
	(iv) Any Fatality occurred, details	NIL
9	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards?	NOT APPLICABLE
	Details of Continuous online mission monitoring systems installed	NOT APPLICABLE
10	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year?	YES ALL PARAMETERS ARE WITH IN NORMS
11	Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?	YES
12	Any other relevant information	N/A

Certified that the above report is for the period from
1ST JAN, 2021 TO 31ST DEC, 2021

Date
Place:-

Name and signature of the Head of the Institution



FORM-1

[(SEE Rule 4 (o), 5(i) and 15(2)]

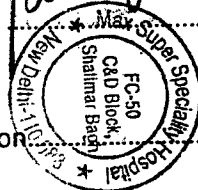
ACCIDENT REPORTING

1. Date and time of Accident : Nil
2. Type of Accident : Nil
3. Sequence of events leading to accident : Nil
4. Has the authority been informed immediately : Nil
5. The type of waste involved in accident : Nil
6. Assessment of the effects of the accidents on human health and the environment : Nil
7. Emergency measure Taken : Nil
8. Steps taken to alleviate the effects of accidents : Nil
9. Steps taken to prevent the recurrence of such an accident : Nil
10. Does your facility have an Emergency control policy? If yes give details : Yes

Place: New Delhi

Signature

Designation





TRAINING TOPIC: **BNM**

MANAGER: **Manoj Kumar**

ATTENDANCE SHEET

LOCATION: **SHR**

BOJ

SHIFT: **Morning**

CELL NO

SIGNATURE

DATE: **28/5/22**

REMARK

SINO	EMP CODE	NAME	DESIGNATION	DEPARTMENT	LOCATION	BOJ	SHIFT	CELL NO	SIGNATURE	DATE	REMARK
1	1099	Arka	Junior	HR	SHR	15/4/22	63258001	Arka			
2	2178	Arka				95/4/18	2048944928	Samy			
3	3055	Arka				11/4/22	429511653	Arka			
4	3055	Arka				11/4/22	429511653	Arka			
5	3055	Arka				24-2-22	916457104	Arka			
6	1099	Arka				11/4/22	9354 021034	Neha			
7	1099	Arka				11/4/22	9354 021034	Neha			
8	3055	Arka				11/4/22	9894004546	Roman			
9	3055	Arka				11/4/22	8077434246	Arka			
10	3055	Arka				11/4/22	731555962	Arka			
11	3055	Arka				15/4/22	8505636100	Arka			
12	3055	Arka				15-24	8505636100	Arka			
13	3055	Arka				15/4/22	8505636100	Arka			
14	3055	Arka				15/4/22	8505636100	Arka			
15	3055	Arka				15/4/22	8505636100	Arka			
16	3055	Arka				15/4/22	8505636100	Arka			
17	3055	Arka				15/4/22	8505636100	Arka			
18	3055	Arka				15/4/22	8505636100	Arka			
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32	3055	Arka				15/4/22	8505636100	Arka			
33	3055	Arka				15/4/22	8505636100	Arka			
34	3055	Arka				15/4/22	8505636100	Arka			
35	3055	Arka				15/4/22	8505636100	Arka			



MAX
TRAINING TOOL

ATTENDANCE SHEET

File No. 24
SHIFT: NIGHT
DATE: 28/5/22

SR NO	EMP CODE	NAME	DESIGNATION	DEPARTMENT	LOCATION	DOY	ROLL NO	SIGNATURE	REMARK
1	4110	Benn	H.K	H.K	SHIRG	11/12	758126611	Benn	
2	408	Savithra				18/12	599920216	Savithra	
3	408	Savithra				15/5/18	9232046	Savithra	
4	408	Savithra				15/5/18	915583387	Savithra	
5	408	Savithra				21/6/17	888123801	Savithra	
6	408	Savithra				11/2/20	802161259	Savithra	
7	408	Savithra				16/7/20	80901054112	Savithra	
8	408	Savithra				26/8/20	8800226012	Savithra	
9	408	Savithra				23-10-21	901566726012	Savithra	
10	408	Savithra				1/11/20	810551816	Savithra	
11	408	Savithra				12/12/20	2053852095	Savithra	
12	408	Savithra				12/12/20	77038423215	Savithra	
13	408	Savithra				12/12/20	808344583	Savithra	
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Signature

MAX Bm Management ATTENDANCE SHEET

File No. 24
 SHIRT: **LEARNING**
 DATE: **28/5/22**

SNO	EMP CODE	NAME	DESIGNATION	DEPARTMENT	LOCAL NO	ROLL NO	CELL NO	SIGNATURE	REMARK
1	518	SHARAD	H.K	H.K	2186	95920	68070101	202	
2	522	SHARAD				91701	91540157	SHARAD	
3	519	KARU				91501	858571021	SHARAD	
4	80789	NEELAKRISHNA				901012	817864431	NEELAKRISHNA	
5	80790	NEELAKRISHNA				901012	830691027	NEELAKRISHNA	
6	80791	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
7	80792	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
8	80793	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
9	80794	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
10	80795	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
11	80796	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
12	80797	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
13	80798	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
14	80799	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
15	80800	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
16	80801	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
17	80802	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
18	80803	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
19	80804	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
20	80805	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
21	80806	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
22	80807	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
23	80808	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
24	80809	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
25	80810	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
26	80811	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
27	80812	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
28	80813	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
29	80814	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
30	80815	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
31	80816	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
32	80817	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
33	80818	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
34	80819	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	
35	80820	NEELAKRISHNA				901012	903400436	NEELAKRISHNA	

28/5/22



MAX
Healthcare

ATTENDANCE SHEET

SHEET: *Meenakshi*

DATE: *28/3/2022*

File No. 24

SR NO.	EMP CODE	NAME	DESIGNATION	DEPT	UNIT	LOCATION	DOJ	GETTING	SIGNATURE	Remark
1	3012	WIRAS	IT							
2	3016	WIRAS								
3	3015	WIRAS								
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TRAINING TOPIC

NAME

REGISTRATION

TRIP

DATE

TIME

LOCATION

DEPT

SHIFT

CELL NO.

SIGNATURE

REMARK

FILE NO. 24

DATE: 2-2-2022

TIME

LOCATION

DEPT

SHIFT

CELL NO.

SIGNATURE

REMARK

SNO	EMP CODE	NAME	REGISTRATION	TRIP	DATE	TIME	LOCATION	DEPT	SHIFT	CELL NO.	SIGNATURE	REMARK
1	409	Kollam										
2	223	Chandran										
3	468	Chandran										
4	469	Chandran										
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7	468	Chandran										
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Head Office
TRAINING ID: 027116

ATTENDANCE SHEET

File No: 24
SHIFT: Morning
DATE: 28/11/2021

SNO	EMP CODE	NAME	DESIGNATION	DEPARTMENT	LOCATION	DOJ	ROLL NO	SIGNATURE	REMARK
1	5264	ANNA	1st	ASAC	MAHA	20/05/21	0005159209	ANNA	
2	8226	SUGUN				31/05/21	0000010000	SUGUN	
3	2098	ROHIT				02/06/21	0000000000	ROHIT	
4	14090	VIDYAN				15/06/21	0000000000	VIDYAN	
5	8422	ROHIT				01/07/21	0000000000	ROHIT	
6	30057	ROHIT				10/07/21	0000000000	ROHIT	
7	5336	GAURAV				21/07/21	0000000000	GAURAV	
8	5009	POOJA				14/08/21	0000000000	POOJA	
9	5339	ANITA				01/08/21	0000000000	ANITA	
10	487	ASAV KUMAR				01/08/21	0000000000	ASAV KUMAR	
11	3006	VIDYAN				15/08/21	0000000000	VIDYAN	
12	8001	ROHIT				11/08/21	0000000000	ROHIT	
13	497	ROHIT				08/08/21	0000000000	ROHIT	
14	191	LEKSHI				04/08/21	0000000000	LEKSHI	
15	458	DEEPAK				10/08/21	0000000000	DEEPAK	
16	455	HANNA				31/07/21	0000000000	HANNA	
17	511	ANITA				29/07/21	0000000000	ANITA	
18	483	ANITA						ANITA	
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[Signature]

Attendance Sheet

Session: WAPALING

Trainer: Hevleh Singh Date: 20/1/2017

Time: 6:45 Venue: FL

S.No	Emp. Code	Name	Designation	Department	Location	DOJ	Cell No.	Supervisor	Signature
1	5519	Arshad	IT-IT	Hardware	SHR	01/12/16	852080624	Hevleh Singh	Arshad
2	5520	Arshad				03/03/17	9560546478		Arshad
3	5521	Arshad				01/11/16	957753202		Arshad
4	5522	Arshad				01/11/16	957753202		Arshad
5	5523	Arshad				01/11/16	957753202		Arshad
6	5524	Arshad				01/11/16	957753202		Arshad
7	5525	Arshad				01/11/16	957753202		Arshad
8	5526	Arshad				01/11/16	957753202		Arshad
9	5527	Arshad				01/11/16	957753202		Arshad
10	5528	Arshad				01/11/16	957753202		Arshad
11	5529	Arshad				01/11/16	957753202		Arshad
12	5530	Arshad				01/11/16	957753202		Arshad
13	5531	Arshad				01/11/16	957753202		Arshad
14	5532	Arshad				01/11/16	957753202		Arshad
15	5533	Arshad				01/11/16	957753202		Arshad
16	5534	Arshad				01/11/16	957753202		Arshad
17	5535	Arshad				01/11/16	957753202		Arshad
18	5536	Arshad				01/11/16	957753202		Arshad
19	5537	Arshad				01/11/16	957753202		Arshad
20	5538	Arshad				01/11/16	957753202		Arshad
21	5539	Arshad				01/11/16	957753202		Arshad
22	5540	Arshad				01/11/16	957753202		Arshad
23	5541	Arshad				01/11/16	957753202		Arshad
24	5542	Arshad				01/11/16	957753202		Arshad
25	5543	Arshad				01/11/16	957753202		Arshad

Trainer Signature:



Attendance Sheet

Session: Morning

Trainer: FOJHA

Date: 28/10/2017

Time: 6:45

Venue: KL

S.No	Emp. Code	Name	Designation	Department	Location	DOJ	Cell No.	Supervisor	Signature
1	346	Soumya	Asst. W.	Housekeeping	SHD	28/10/17	9302098944915		Soumya
2	811	Paul				28/10/17	95940692819		Paul
3	464	Paul				10/11/17	90535822235		Paul
4	464	Paul				10/11/17	9315559463		Paul
5	483	Paul				29/10/17	81381551219		Paul
6	512	Paul				3/11/17	93821391158		Paul
7	557	Paul				10/11/17	945305347		Paul
8	502	Paul				13/12/17	8800410331		Paul
9	479	Paul				24/10/17	9560355033		Paul
10	506	Paul				30/11/17	92841909364		Paul
11	2849	Paul				6/11/17	9250340357		Paul
12	3067	Paul				11/10/17	7250340357		Paul
13	3067	Paul				10/11/17	9354114121		Paul
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Trainer Signature:

[Signature]

Attendance Sheet

Session: Evening

Trainer: Chandhyani

Date: 28/11/22

Time: 12:15

Venue: B2

S.No.	Emp. Code	Name	Designation	Department	Location	DOI	Cell No.	Supervisor	Signature
1	U22	Chandhyani	A.R.	A.R.	Shift	16/12/19	606/00/106	Chandhyani	U22
2	U15	Chandhyani				5/11/10	606/00/106		U22
3	550	Chandhyani				8019/11	986049786		U22
4	196	Chandhyani				9364/15	986049786		U22
5	291	Chandhyani				8/10/18	606/00/106		U22
6	571	Chandhyani				5/10/22	828703962		U22
7	511	Chandhyani				31/7/20	9211904912		U22
8	499	Chandhyani				15/4/18	638288202		U22
9	455	Chandhyani				10/1/20	931067574		U22
10	596	Chandhyani				5/1/21	9287061870		U22
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Trainer Signature: 

6 MAX

Attendance Sheet

Session: Evening

Trainer: Chandrayan

Date: 28.01.22

Time: 18:15

Venue: B2

S.No	Emp. Code	Name	Designation	Department	Location	DOJ	Cell No.	Supervisor	Signature
1	518	Ramdas	HR	HR	8484	05/07/20	932870100	Chandrayan	Ramdas
2	4917	Ramdas	HR	HR	8484	11/10/20	852916754	Chandrayan	Ramdas
3	466	Sanjeev	HR	HR	8484	16/11/20	7703800229	Chandrayan	Sanjeev
4	425	Arvind	HR	HR	8484	20/11/19	3127061453	Chandrayan	Arvind
5	575	Shweta Vasthi	HR	HR	8484	18/01/22	9315953089	Chandrayan	Shweta
6	506	Harsh	HR	HR	8484	06/01/20	91189244	Chandrayan	Harsh
7	535	Arundhan Hirdre	HR	HR	8484	11/11/21	8700000455	Chandrayan	Arundhan
8	762	Arundhan	HR	HR	8484	10/11/20	7835928282	Chandrayan	Arundhan
9	519	Arundhan	HR	HR	8484	06/12/20	8985900409	Chandrayan	Arundhan
10	268	Arundhan	HR	HR	8484	16/11/21	9651010527	Chandrayan	Arundhan
11	393	Arundhan	HR	HR	8484	11/11/21	9279851540	Chandrayan	Arundhan
12	407	Arundhan	HR	HR	8484	15/11/20	8860156198	Chandrayan	Arundhan
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Trainer Signature: [Signature]

Attendance Sheet

Session: ANALYT

Trainer: Varishadi

Date: 28/01/22

Time: 8:45

Venue: B2

S.No	Emp. Code	Name	Designation	Department	Location	Doi	Cell No.	Supervisor	Signature
1	U65	Parag	HR	HR	SHR	10/02/20		Varishadi	Parag
2	U10	Shayam				11/02/21			Shayam
3	U77	Imprajit				23/6/20			Imprajit
4	U76	Niraj Kumar				14-3-18	9318469615		Niraj Kumar
5	U42					10-7-20	8445512282		Sumit
6	U87	ASIM KUMAR				22-2-18	8512848100		ASIM
7	U93	Bhudev				14/12/20	7210157615		Bhudev
8	U25	ASHAN				3/3/21	8400567015		ASHAN
9	U72	Mahesh				11/7/21	8801938807		Mahesh
10	U35	Prateek				24/3/21	7478126944		Prateek
11	U47	Kamal				29/3/21	9071410018		Kamal
12	U61	Prem				29/11/18	7459944418		Prem
13	U95	Vijay				21/7/17	9971403014		Vijay
14	U08	Shivam				15/12/20	8502721600		Shivam
15	U08	Shivam							Shivam
16	U08	Shivam							Shivam
17	U08	Shivam							Shivam
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Trainer Signature: Varishadi

Trainer Signature:

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M02822

S. No	Emp. Code	Name	Designation	Department	Location	DOB	Cell No.	Supervisor	Signature
1	464	Y. Jey	Trainer	HR	SHR 9	16/1/70	9355596		
2	470	Y. Jey	Trainer	HR		6/1/70	8512505		
3	515	Y. Jey	Trainer	HR		10/8/70	9355596		
4	547	Y. Jey	Trainer	HR		7/5/70	8180917		
5	471	Y. Jey	Trainer	HR		12/12/70	7388025		
6	567	Y. Jey	Trainer	HR		13/11/70	9355596		
7	400	Y. Jey	Trainer	HR		15/11/70	8010099		
8	505	Y. Jey	Trainer	HR		16/7/70	9418014		
9	509	Y. Jey	Trainer	HR		17/11/70	8860914		
10	539	Y. Jey	Trainer	HR		11/11/70	8860914		
11	541	Y. Jey	Trainer	HR		12/12/70	7388025		
12	542	Y. Jey	Trainer	HR		13/11/70	9355596		
13	543	Y. Jey	Trainer	HR		14/12/70	8860914		
14	544	Y. Jey	Trainer	HR		15/11/70	8010099		
15	545	Y. Jey	Trainer	HR		16/7/70	9418014		
16	546	Y. Jey	Trainer	HR		17/11/70	8860914		
17	547	Y. Jey	Trainer	HR		18/12/70	7388025		
18	548	Y. Jey	Trainer	HR		19/11/70	9355596		
19	549	Y. Jey	Trainer	HR		20/12/70	8860914		
20	550	Y. Jey	Trainer	HR		21/11/70	8010099		
21	551	Y. Jey	Trainer	HR		22/12/70	9418014		
22	552	Y. Jey	Trainer	HR		23/11/70	8860914		
23	553	Y. Jey	Trainer	HR		24/12/70	7388025		
24	554	Y. Jey	Trainer	HR		25/11/70	9355596		
25	555	Y. Jey	Trainer	HR		26/12/70	8860914		

Attendance Sheet

Session: 10:00 - 12:00
Trainer: H. Jey
Date: 02-02-22
Time: 8:00

Venue: 81

MAX
SHEETS

ENGINEERING

Attendance Sheet

Session: Binary Management Trainer: R.R. SINGH Date: 02/12/22

Time: 12:45

Venue: BT

S.No	Emp. Code	Name	Designation	Department	Location	DOI	Cell No.	Supervisor	Signature
1	550	Seetha	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Seetha
2	560	Arul	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Arul
3	563	Quak	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Quak
4	557	GOLC	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	GOLC
5	495	ARVIND	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	ARVIND
6	483	Arul	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Arul
7	576	Sadagurun	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Sadagurun
8	511	Arul	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Arul
9	443	Arul	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Arul
10	546	Arul	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Arul
11	540	Arul	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Arul
12	458	Arul	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Arul
13	455	Arul	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Arul
14	468	Arul	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Arul
15	463	Arul	Asst. VC	HRMS	LAB 9	2015/14	80856954	R.R. SINGH	Arul
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Trainer Signature:

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MAX
SHEETS

MAX

BRIS Nungesser Road-19

MAX

Attendance Sheet

Session: Morning

Trainer: Chinnayam Alidate: 8/02/22

Time: 6:15 Venue: B2

S.No	Emp. Code	Name	Designation	Department	Location	DOJ	Cell No.	Supervisor	Signature
1	564	Quill	HR	HR	804/06	23/10/22	90156512506	Chinnayam Alidate	Quill
2	516	Deepak				11/8/20	880414606		Deepak
3	538	Indu				15/21	89563000		Indu
4	548	ANITA				22/18/20	881254800		ANITA
5	322	ANITA				17/120	854857401		ANITA
6	189	ASBY KUMAR				29/6/20	820900951		ASBY KUMAR
7	189	ASBY KUMAR				36/8/18	850092602		ASBY KUMAR
8	189	ASBY KUMAR				2/7/21	881282402		ASBY KUMAR
9	189	ASBY KUMAR				9/10/21	850092602		ASBY KUMAR
10	291	MURUGA				17/1/18	880092602		MURUGA
11	291	MURUGA				17/1/18	880092602		MURUGA
12	291	MURUGA				17/1/18	880092602		MURUGA
13	291	MURUGA				17/1/18	880092602		MURUGA
14	291	MURUGA				17/1/18	880092602		MURUGA
15	291	MURUGA				17/1/18	880092602		MURUGA
16	291	MURUGA				17/1/18	880092602		MURUGA
17	291	MURUGA				17/1/18	880092602		MURUGA
18	291	MURUGA				17/1/18	880092602		MURUGA
19	291	MURUGA				17/1/18	880092602		MURUGA
20	291	MURUGA				17/1/18	880092602		MURUGA
21	291	MURUGA				17/1/18	880092602		MURUGA
22	291	MURUGA				17/1/18	880092602		MURUGA
23	291	MURUGA				17/1/18	880092602		MURUGA
24	291	MURUGA				17/1/18	880092602		MURUGA
25	291	MURUGA				17/1/18	880092602		MURUGA

Trainer Signature:

[Signature]

MAX

HR Management Level - 19

MAX

Attendance Sheet

Session: Morning Trainer: _____ Date: 2/02/02 Time: 6:45 Venue: B1

S No	Emp. Code	Name	Position	Department	Location	DOJ	Cell No.	Supervisor	Signature
1	8008	SARIN	H.K.	H.K.	8/1/86	18/10/12	4315953086		
2	8018	Neelam				18/10/12	9140424945		
3	8004	WAD				20/7/15			
4	506	LOKUM				18/10/12	4315953086		
5	575	Palola, S. K.				18/10/12	9140424945		
6	504	Sadhu				18/10/12	9140424945		
7	479	N. S. G.				18/10/12	9140424945		
8	56	Loji				18/10/12	9140424945		
9	470	Sunny				18/10/12	9140424945		
10	WAD	Don				18/10/12	9140424945		
11	28965	Deviyani				18/10/12	9140424945		
12	28961	Deviyani				18/10/12	9140424945		
13						18/10/12	9140424945		
14						18/10/12	9140424945		
15						18/10/12	9140424945		
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17						18/10/12	9140424945		
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24						18/10/12	9140424945		
25						18/10/12	9140424945		

Trainer signature:

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ATTENDANCE SHEET

SHIFT: Evening

DATE: 22-05-2021

File No. 24

Route: R.M.V.

TRAINING TOPIC: R.M.V.

S.NO.	EMP CODE	NAME	DESIGNATION	DEPARTMENT	LOCATION	DOJ	CELL NO.	SIGNATURE	Route
1	1953	Arum				15/1/20	63825222	Arum	
2	511	K. S. Shobal				15/1/20	71159419	K. S. Shobal	
3	524	Arum				21/1/20	46542017	Arum	
4	561	Arum				21/1/20	72389856	Arum	
5	512	Arum				31/1/20	66821324	Arum	
6	512	Arum				26/1/20	50342796	Arum	
7	512	Arum				27/1/20	96746523	Arum	
8	512	Arum				10/1/20	95828680	Arum	
9	512	Arum				10/1/20	80108097	Arum	
10	554	D. J. Jey				16/1/20	97270694	D. J. Jey	
11	560	Arum				11/1/21	92115396	Arum	
12	460	Arum				18/1/21	97088433	Arum	
13	539	Arum				21/1/21	92371449	Arum	
14	455	Arum				10/1/20	93106765	Arum	
15	447	Arum				15/1/20	89105618	Arum	
16	336	Arum				16/1/20	85870274	Arum	
17	336	Arum				31/3/15	93138490	Arum	
18	512	Arum				31/2/21	92115396	Arum	
19	564	Arum				23-10-21	90156522	Arum	
20	536	Arum				31/3/21	97117267	Arum	
21	511	Arum				11/1/21	92115396	Arum	
22	512	Arum				01/1/20	50342796	Arum	
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SB/Attendance sheet / Attendance sheet Ver-1.0/1 st Nov.2021



ATTENDANCE SHEET

File No. 24
DATE: 20/12/2021
REMARK:

TRAINING TOPIC		DESIGNATION		LOCATION		SHEET NO.		SIGNATURE	
S.NO.	EMP CODE	NAME	DEPT.	MENT.	DO	CELL NO.	DATE	SIGNATURE	REMARK
1	464	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
2	512	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
3	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
4	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
5	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
6	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
7	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
8	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
9	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
10	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
11	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
12	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
13	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
14	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
15	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
16	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
17	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
18	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
19	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
20	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
21	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
22	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
23	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
24	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
25	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
26	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
27	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
28	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
29	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
30	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
31	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
32	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
33	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
34	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	
35	9002	SHARMA	SHK	SHK	SHARMA	935555762	20/12/2021	SHARMA	

SHARMA

HEALTHCARE TRAINING TORIC		B. M. W.		J. N. B.		SHEET: 00000000		SIGNATURE	
SNO	EMP CODE	NAME	DESIGNATION	DEPARTMENT	LOCATION	POS	CELL NO	SIGNATURE	
1	468	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
2	511	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
3	499	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
4	524	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
5	512	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
6	542	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
7	465	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
8	557	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
9	460	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
10	261	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
11	539	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
12	586	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
13	455	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
14	447	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
15	592	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
16	564	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
17	415	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
18	408	Amey Kumar	HR	HR	SBC	12/2/16	200852202		
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DELHI POLLUTION CONTROL COMMITTEE

(Government of N.C.T. of Delhi)

4th & 5th Floor, ISBT Building Kashmere Gate, Delhi 110006

visit us at: <https://dpccocmms.nic.in>

(AUTHORIZATION UNDER BIO MEDICAL WASTE MANAGEMENT RULES, 2016)

File number of authorization : DPCC/(11)(5)(01)/2021/BMW/NST/AUTH/6330639

Application No: 3384565

Date: 02/11/2021

1. M/s MAX HEALTHCARE INSTITUTE LTD an occupier of the facility located at FC-50 BLOCK C and D SHALIMAR BAGH 110088 is hereby granted this authorization for Generation, Segregation, Storage, of Biomedical Waste at the premises and for Transportation, Treatment and Disposal of Bio-Medical Waste through Common Bio-Medical Waste Treatment Facility (CBMWTF) authorized by Delhi Pollution Control Committee.
2. Number of beds of HCF : 280
3. Quantity of Biomedical waste handled : 650 (Kg/day)
4. This authorization shall be in force for a period of Five Years and valid up to 06/04/2025.
5. This authorisation is subject to the conditions stated below and to such other conditions as may be specified in the rules for the time being in force under the Environment (Protection) Act, 1986.

Signature.....
Designation

:- Terms and Conditions :-

1. The occupier shall comply with the provisions of Bio-Medical Waste Management Rules, 2016 as amended to date.
2. The authorization or its renewal shall be produced for inspection at the request of any officer authorized by DPCC.
3. The occupier shall ensure that bio-medical waste is not mixed with other wastes and is segregated into containers/ bags at the point of generation in accordance with Schedule-I (part I).
4. The occupier shall have a valid agreement with the operator of a facility authorized by DPCC for collection, transportation, treatment & disposal of the bio-medical waste.
5. The Occupier shall hand over the bio-medical waste timely to the authorized operator of a facility duly segregated, labelled, tagged and kept in proper containers for the collection, transportation, treatment & disposal as per Rules.
6. The occupier shall inform the prescribed authority immediately in case the operator of facility does not collect the bio medical waste with in the intended time or as per the agreed time.
7. The occupier shall maintain records of the Bio-Medical Waste generated and disposed of/ handed over. The record shall be made available, for inspection & verification, to any officer authorized by DPCC.
8. In case of any major accident involving Bio-Medical Waste, the occupier shall report the accident in Form-I, prescribed under the Rules, to DPCC.
9. In case the Occupier is having a DG Set, he shall comply with the noise standards laid down vide Gazette

Notification of Ministry of Environment, Forest & Climate Change (MoEF&CC), Government of India
Dated 17.05.2002 and 12.07.2004, as amended to date, for the Diesel Generator Set(s). Stack height with the DG Set shall be as per the following formula, H is equal to h plus $(0.2 \times \text{square root of KVA})$ where ' H ' is Total Height of stack in meter, ' h ' is Height of the building in meters where the Generator Set is installed and KVA is capacity of the D.G. set in KVA).

10. The Occupier shall also ensure proper collection and disposal of bio-medical waste containing mercury through the vendor authorize for the purpose. The occupier shall phase out mercury based equipment e.g. thermometers and B.P. Measuring Equipment.
11. The Occupier shall pre-treat the laboratory waste, microbiological waste, blood samples and blood bags through disinfection or sterilization on-site in the manner as prescribed by the World Health Organization (WHO) or National AIDS Control Organization (NACO) guidelines and then sent to the common bio-medical waste treatment facility for final disposal.
12. The Occupier is required to display the authorization at a prominent place in its premises for view of general public.
13. If the Occupier is having laundry facility and/or not connected to the public sewer, the Occupier is required to install requisite treatment system before its discharge to meet the standards as prescribed under BMW Rules, 2016.
14. The Occupier shall use only non-chlorinated plastic bags & gloves as per Notification dated 16 th March, 2018 published by MOEF&CC.
15. The Occupier shall establish a Bar-Code System for bags or containers containing bio-medical waste to be sent out of the premises for the further treatment & disposal in accordance with the guidelines issued by CPCB.
16. The Occupier shall ensure segregation of liquid chemical waste at source and ensure pre-treatment or neutralization prior to mixing with other generated effluent from HCF.
17. The Occupier shall ensure treatment and disposal of the entire effluent/liquid waste generated from the HCF in accordance with the provisions under the Water (Prevention and Control of Pollution) Act, 1974 and shall meet the standards prescribed by Delhi Pollution Control Committee. The Occupier shall also ensure the maximum re-use of the treated effluent for various purposes e.g. gardening, flushing, cooling etc.
18. The Occupier shall immunise all its health care workers and others, involved in handling of bio-medical waste for protection against diseases including Hepatitis-B & Tetanus that are likely to be transmitted by handling of bio-medical waste, in the manner as prescribed in the National Immunization Policy or the guidelines of the Ministry of Health & Family Welfare issued from time to time.
19. The Occupier shall ensure occupational safety of all its health care workers & others involved in handling of bio-medical waste by providing appropriate & adequate personal protective equipment.
20. The Occupier shall conduct health check-up at the time of induction & at least once in a year for all its health care workers others involved in handling of bio-medical waste & shall maintain records for the same.
21. The Occupier shall develop its own website by 15 th March, 2020 and shall make available the annual report on its website.
22. The Occupier shall provide training to all its health care workers and others, involved in handling of bio-medical waste at the time of induction & thereafter at regular intervals & the details of training programme conducted, number of personnel trained & number of personnel not undergone any training shall be provided in the Annual Report.
23. The Occupier shall submit the Annual Report in Form-IV by 30th June every year, including information about the categories and quantities of bio-medical waste generated from 1st January to 31 December of the preceding year.
24. The Occupier shall use only Piped Natural Gas (PNG) as fuel in boilers, if any.
25. The Occupier shall submit the copy of fresh valid agreement with CBWTF to this office within 15 da

of expiry of previous agreement or in case of any change.

26. Submission of false information shall make the authorization liable for cancellation without any notice.

27. The occupier shall apply for renewal of authorization under the aforementioned Rules before one month of the expiry of this authorization.

28. The Occupier shall apply for fresh Authorization in case of any change in the activity/number of beds etc.

29. In case of violation of any of above said conditions, penal action will be initiated against the Occupier including withdrawal of authorization/consent etc.

30. In case of failure to comply with any of the above conditions and / or with any provision of the Act or of these Rules, authorization issued to the Occupier may be suspended or cancelled as per the provisions under sub-rule 10 (2) of Bio-Medical Waste Management Rules, 2016, as amended to date.

31. Environmental Compensation imposed (if any) shall be dealt separately.

To,

MAX HEALTHCARE INSTITUTE LTD
FC-50 BLOCK C and D SHALIMAR BAGH

110088

BIO MEDICAL WASTE DETAIL YEAR 2021

	BMW YELLOW		Cytotoxic Drugs		Red		Blue		Sharp		Total
MONTH	No.Bags	Weight kgs	No. Bags	Weight kgs	No. Bags	Weight kgs	No. Bags	Weight kgs	No. Bags	Weight kgs	Weight kgs
Jan-21	777	3470.727	33	123.808	771	3337.935	373	759.71	691	250.41	7942.59
COVID-19	131	563.496			50	283.761	19	71.66	17	9.5	928.417
Feb-21	773	2945.539	32	134.875	776	2877.425	417	744.53	854	288.264	6990.633
COVID-19	51	199.6			14	50.352	6	16.65	6	3.01	269.612
Mar-21	849	3097.706	34	150.62	903	3301.977	462	739.66	1129	355.23	7645.193
COVID-19	130	673.565			51	243.085	15	62.86	25	14.09	993.6
Apr-21	772	2852.988	32	137.05	813	3079.359	489	760.071	916	351.998	7181.466
COVID-19	0	0	0	0	0	0	0	0	0	0	0
May-21	452	1914.37	32	118.8	502	2302.72	201	419.708	436	202.29	4957.888
COVID-19	947	4928.1			375	2510.1	191	966.84	232	134.56	8539.6
Jun-21	553	2615.984	43	174.839	621	2785.677	309	822.811	542	343.01	6742.321
COVID-19	53	224.326			46	209.805	18	57.784	21	9.784	501.699
Jul-21	553	2730.315	43	189.487	669	3055.665	322	735.375	558	316.194	7027.036
COVID-19	28	47.1032			25	37.06	11	18.31	17	15.485	117.9582
Aug-21	582	2542.205	48	208.61	661	3215.815	281	718.78	606	292.84	6978.25
COVID-19	6	9.962			7	11.845	5	4.146	2	0.86	26.813
Sep-21	512	2465.15	41	192.355	630	2854.779	294	659.725	580	292.647	6464.656
COVID-19	2	2.03			2	1.926	2	2.588	1	1.208	7.752
Oct-21	565	2539.556	47	184.236	689	3055.445	306	812.87	549	247.579	6839.686
COVID-19	2	3.525			2	3.756	1	1.862	0	0	9.143
Nov-21	587	2821.738	41	187.391	640	3144.741	263	663.154	560	268.254	7085.278
COVID-19	3	21.196			3	12.73	1	2.562	3	3.437	39.925
Dec-21	685	3027.705	47	209.977	739	3145.732	301	714.188	675	330.773	7428.375
COVID-19	0	0	0	0	0	0	0	0	0	0	0
TOTAL	9013	39697	473	2012	8989	39522	4287	9756	8420	3731	94718

ANNUAL REPORT 2021.

NAME:-Max Super Speciality Hospital (A Unit Of Max Healthcare Institute Limited)

Address:-FC -50, BLOCK,C &D, SHALMAR BAGH, DELHI

ID No-1206

BIO MEDICAL WASTE DETAIL YEAR 2021										
	BMW YELLOW			Cytotoxic Drugs		Red		Blue		Sharp
MONTH	No.Bags	Weight kgs	Weight kgs	Weight kgs	Weight kgs	Weight kgs	Weight kgs	Weight kgs	No. Bags	Total Weight kgs
Jan-21	777	3470.727	33	123.808	771	3337.935	373	759.71	691	7942.59
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COVID-19	3	21.196	3	12.73	1	2.562	3	3.437	3	39.925
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COVID-19	0	0	0	0	0	0	0	0	0	94718
TOTAL	9013	39697	473	2012	8989	39522	4287	9755.8	8420	3731.4



Minutes Of Meeting		Responsibility	Date	Action
1) Discussed about the Needle Stick Injury		ICN	Done	Closed
2) Discussed about Hand Hygiene (tracking done by ICN)		ICN	Done	Closed
3) Discussed about the HAI cases (SSI,CAUTI,CLABSI)		ICN	Done	Closed
4) Discussed about the Foley's catheter care (done with herbal plus liquid soap)		ICN/ANS /TL	Done	Closed
AGENDA FOR THE MEETING				
1) Discuss about the NSI Cases		Dr. Shakti Jain/ICN	Immediate effects	Going on
2) Discuss about the Hand Hygiene compliance		ICN	Immediate effects	Going on
3) Discuss about the HAI cases		ICN	Immediate effects	Going on

Dr. K K Trehan
Chairperson ICC

Dr. Archana Bajaj
Medical Superintendent

Minutes of meeting

Forum: Infection Control Committee Meeting

Date: 11.1.2022

Chairperson: Dr. K K Trehan

Location: Seminar-1, 4th Floor

Attendees:

Sr. No.	Name	Department/Designation
1	Dr. K K Trehan	Admin/Medical Director
2	Dr. Shakti Jain	Microbiologist
3	Dr. Puneet Sharma	Anesthesiologist
4	Dr. Kaushaki Shanker	Neonatologist
5	Dr. Arun Jacob	AMS
6	Ms. Annamma Thomas	NS
7	Mr. Rajnish	Biomedical Engineering
8	Mr. Vijay	HK Manager
9	Mr. Bhagvat Arya	CSSD in charge
10	Dr. Shivani	Medical Quality
11	Dr. S.N. basu	Gynecologists
12	Manjeet kaur	ICN

Minutes Of Meeting		Responsibility	Date	Action
1) Discussed about the Needle Stick Injury		ICN	Done	Closed
2) Discussed about Hand Hygiene (tracking done by ICN)		ICN	Done	Closed
3) Discussed about the HAI cases (SSI,CAUTI,CLABSI)		ICN	Done	Closed
4) Discussed about cleaning and disinfection process of instruments		ICN/HK	Done	Closed
AGENDA FOR THE MEETING				
1) Discuss about the HAI cases		Dr. Shakti Jain/ICN	Immediate effects	Going on
2) Discuss about the Needle Stick Injury		ICN	Immediate effects	Going on
3) Discuss about Medication process to prevent NSI		ICN	Immediate effects	Going on
4) BMW to be segregate at the point of generation & also segregate according to policy		ICN/Nursing Educator	Immediate effects	Going on

Dr. K K Trehan
 Chairperson ICC

Dr. Archana Bajaj
 Medical Superintendent

Minutes of meeting

Forum: Infection Control Committee Meeting

Chairperson: Dr. K.K. Trehan

Date: 9.2.2022

Location: Seminar-1, 4th Floor

Attendees:

Sr. No.	Name	Department/Designation
1	Dr. K K Trehan	Admin/Medical Director
2	Dr. Shakti Jain	Microbiologist
3	Dr. Puneet Sharma	Anesthesiologist
4	Dr. Kaushaki Shanker	Neonatologist
5	Dr. Anupriya	AMS
6	Ms. Annamma Thomas	NS
7	Mr. Rajnish	Biomedical Engineering
8	Mr. Vijay	HK Manager
9	Mr. Bhagvat Arya	CSSD in charge
10	Dr. Shivani	Medical Quality
11	Dr.S.N. basu	Gynecologists
12	Manjeet kaur	ICN

Minutes Of Meeting		Responsibility	Date	Action
1) Discussed about the live audit of HAI tracking		Dr. Shakti Jain / ICN	Done	Closed
2) Functional training conducted for all health care worker's		ICN/NE	Done	Closed
3) Medication tray & kidney tray available in all units & must be used by the all nursing staff.		NS/ANS/ In charges of units	Done	Closed
4) BMW segregate at the point of generation & also segregate according to policy		ICN, Nursing Educator	Done	Closed
AGENDA FOR THE MEETING				
1) Discussion done HAI cases		Dr. Shakti Jain /ICN	Immediate effects	Going on
2) Discussion done on Hand Hygiene compliance		ICN	Immediate effects	Going on
3) Discussion done on NSI		ICN	Immediate effects	Going on
4) Discussion done on BMW management policy		ICN/HK	Immediate effects	Going on
5) Discussion done on safe injection practices		ICN/Nursing Educator	Immediate effects	Going on

Dr. K K Trehan
Chairperson ICC

Dr. Archana Bajaj
Medical Superintendent

Minutes of meeting

Forum: Infection Control Committee Meeting

Date: 9.3.2021

Chairperson: Dr. K K Trehan

Attendees :

Sr.No.	Name	Department/Designation
1	Dr. K K Trehan	Admin/Medical Director
2	Dr.Shakti Jain	Microbiologist
3	Dr. Rohit Jaswal	Anesthesiologist
4	Dr.Poonam Sidhana	Neonatologist
5	Dr.Anupriya	AMS
6	Ms. Annamma Thomas	NS
7	Mr. Rajnish	Biomedical Engineering
8	Mr.Vijay	HK Manager
9	Mr. Bhagvat Arya	CSSD in charge
10	Dr. Shivani	Medical Quality
11	Dr.S.N. basu	Gynecologists
12	Manjeet kaur	ICN
13	Vaishali	ICN

Location: Seminar-1, 4th Floor

Minutes Of Meeting		Responsibility	Date	Action
1) Male Catheterization done by the doctor's (As per discussed observed by the ICN).		ICN/TL	Done	Closed
2) For HAI tracking RCA done on the same time (Already done on same day).		ICN	Done	Closed
3) Hand hygiene compliance audit (Audit already conduct by the ICN)		ICN/ICN champ	Done	Closed
4) BMW segregated at the point of generation as per policy		ICN	Done	Closed
5) Patient Safety Survey done		ICN/ Medical Quality	Done	Closed
6) Training given all healthcare worker about BMW management policy.		ICN/Nursing Educator	Done	Closed
7) OT audit regarding availability of BMW bins done by the ICN.		ICN	Done	Closed
AGENDA FOR THE MEETING				
1)	Discuss about the HAI cases (confirmed cases of CAUTI,SSI)	ICN/Microbiologist	Immediate effects	Going on
2)	Discuss regarding Needle stick injury	ICN	Immediate effects	Going on
3)	Discuss related to recapped needles & insulin syringe	ICN	Immediate effects	Going on
4)	Discussion on SUD versus reusable items	ICN	Immediate effects	Going on
5)	Discuss about surveillance cultures (kitchen, RT feed & water culture)	ICN	Immediate effects	Going on

Dr. K K Trehan
 Chairperson ICC

Dr. Archana Bajaj
 Medical Superintendent

Minutes of meeting

Forum: Infection Control Committee Meeting
Chairperson: Dr. K K Trehan

Date: 8.6.2021
Location: Seminar-1, 4th Floor

Attendees :

Sr.No.	Name	Department/Designation
1	Dr Inderjeet Singh	GM Operational head
2	Dr. K K Trehan	Admin/Medical Director
3	Dr.Shakti Jain	Microbiologist
4	Dr. Rohit Jaswal	Anesthesiologist
5	Dr.Poonam Sidhana	Neonatologist
6	Dr.Anupriya	AMS
7	Ms. Annamma Thomas	NS
8	Mr. Rajnish	Biomedical Engineering
9	Mr.Vijay	HK Manager
10	Mr. Bhagvat Arya	CSSD incharge
11	Dr. Shivani	Medical Quality
12	Dr.S.N. basu	Gynecologists
13	Manjeet kaur	ICN
14	Vaishali	ICN

Minutes Of Meeting	Responsibility	Date	Action
1) Discussed about the HAI cases (confirmed cases of CAUTI,SSI)	ICN/Microbiologist	Done	Closed
2) Discussed regarding Needle stick injury (training given to healthcare worker about prevention of NSI)	ICN	Done	Closed
3) Discussed related to recapped needles & insulin syringe(Educated the staff about do not recapping the used needle and insulin syringe)	ICN	Done	Closed
4) Discussion done on SUD versus reusable items(observed by the ICN during rounds about cleaning process)	ICN	Done	Closed
5) Discussed about surveillance cultures (As per surveillance schedule sample was sent from kitchen, RT feed & water culture)	ICN	Done	Closed
AGENDA FOR THE MEETING			
1. Discuss about the Sharp Container not changed as well as not hang on hooks.	Housekeeping Manager, ICN's	In progress	Going on
2. Discuss regarding General waste bin to be keep opposite side of BMW bins.	Housekeeping Manager, ICN's	In progress	Going on
3. Talk about housekeeping issues i.e. one big bin for general waste to be replace in critical areas instead of small bin.	Housekeeping Manager	In progress	Going on
4. Discuss over Needle Stick Injury		Immediate effects	Going on
5. Discuss regarding HAI cases	ICN/Nursing Educator	Immediate effects	Going on

Dr. K K Trehan
 Chairperson ICC

Dr. Archana Bajaj
 Medical Superintendent

Minutes of meeting

Forum: Infection Control Committee Meeting

Chairperson: Dr.K.K.Trehan

Attendees : Dr K.K. Trehan , Dr Shakti Jain ,Dr. Archana, Dr. Puneet ,Dr.Shivani , Ms. Annamma Thomas, Mr. Vijay , Mr. Jaskirat Singh , Mr. Bhagwat Arya, Manjeet Kaur , Vaishali

Date: 9/7/2021

Location: Seminar 1, 4th Floor

Minutes Of Meeting	Responsibility	Date	Action
1. Discussed regarding Sharp Container not changed as well as not hang on hooks(its changed as per BMW management policy)	Housekeeping Manager, ICN's	Done	Closed
2. Talked about General waste bin to be keep opposite side of BMW bins. (it's done as per discussion but not successful because staff were not comfortable for disposal)	Housekeeping Manager, ICN's	Done	Closed
3. Discussed about one big bin for general waste to be replace in critical areas instead of small bin .(it's done)	Housekeeping Manager	In progress	Going on
AGENDA OF MEETING			
4. Discuss about BMW segregation and dressing trolley should be empty by HK staff not by nursing staff.	Housekeeping Manager	In progress	Going on
5. Talk about RCA of HAI cases	Dr. Shakti Jain /ICN	In progress	Going on
6. Talk about NSI incidence	ICN	In progress	Going on
7. Discuss about BMW Audit	ICN	In progress	Going on

Minutes of meeting

Forum: Infection Control Committee Meeting

Date: 10.8.2021

Chairperson: Dr. K K Trehan

Attendees :

Sr.No.	Name	Department/Designation
1	Dr Inderjeet Singh	GM Operational head
2	Dr. K K Trehan	Admin/Medical Director
3	Dr.Shakti Jain	Microbiologist
4	Dr. Puneet Sharma	Anesthesiologist
5	Dr.Poonam Sidhana	Neonatologist
6	Dr.Anupriya	AMS
7	Ms. Annamma Thomas	NS
8	Mr. Rajnish	Biomedical Engineering
9	Mr.Vijay	HK Manager
10	Mr. Bhagvat Arya	CSSD incharge
11	Dr. Shivani	Medical Quality
12	Dr.S.N. basu	Gynecologists
13	Manjeet kaur	ICN

Location: Seminar-1, 4th Floor

Minutes Of Meeting	Responsibility	Date	Action
1. As per discussion BMW segregation and dressing trolley emptied by HK staff done not by nursing staff.	Dr. Shakti Jain /ICN	Done	Closed
2. RCA of HAI cases done correctly and mention breach point as discussed in the meeting.	ICN/Sis Jyoti	Done	Closed
3. Staff were educated effectively regarding the prevention of NSI so as to decrease the number of incidents.	NS/ANS/ In charges of units	Done	Closed
4) BMW Audit done on routine round.	ICN	Done	Closed
AGENDA FOR THE MEETING			
Regarding BMW: 1) Recapped needle found in all areas. 2) As per Dr. PUNBET in O.T. after loading medicine need to recap because during surgery time loaded medicine kept till surgery finished. 3) Final disposal after recapped. 4) What we do for the fresh needles	Immediate effects	Going on	Immediate effects
Regarding Bundle care: 1) CAUTION: Foley's catheter care to be done in each shift. And maintain all criteria according to maintenance bundle checklist 2) Discuss about HAI cases	Immediate effects	Going on	Immediate effects
	ICN	Done	Closed

Dr. K K Trehan
Chairperson ICC

Dr. Archana Bajaj
Medical Superintendent

Minutes of meeting

Forum: Infection Control Committee Meeting

Chairperson: Dr. K K Trehan

Date: 14.9.2021

Location: Seminar-1, 4th Floor

Attendees:

Sr.No.	Name	Department/Designation
1	Mr. Inderjeet Singh	GM Operational head
2	Dr. K K Trehan	Admin/Medical Director
3	Dr.Shakti Jain	Microbiologist
4	Dr. Puneet Sharma	Anesthesiologist
5	Dr.Poonam Sidhana	Neonatologist
6	Dr.Anupriya	AMS
7	Ms. Annamma Thomas	NS
8	Mr. Rajnish	Biomedical Engineering
9	Mr. Vijay	HK Manager
10	Mr. Bhagvat Arya	CSSD in charge
11	Dr. Shivani	Medical Quality
12	Dr.S.N. Basu	Gynecologists
13	Manjeet kaur	ICN

Minutes Of Meeting	Responsibility	Date	Action
1. As per discussion in OT after loading medicines need to recap because during surgery time loaded medicine kept till surgery finished(they do as per their requirement)	Dr. Shakti Jain /ICN	Done	Closed
2. Final disposal of recapped needles done as per discussion in meeting	ICN	Done	Closed
3. Fresh needles disposed directly as per discussion	ICN/ In charges of units	Done	Closed
4) In lab some procedure need to recap needle they do as per their requirement.	ICN	Done	Closed
AGENDA FOR THE MEETING			
1) Discuss regarding HAI cases	ICN	Immediate effects	Going on
2) Talk over regarding hand hygiene compliance	ICN	Immediate effects	Going on
3) Discuss regarding surveillance of all departments(kitchen, RT feed , water culture)	ICN	Immediate effects	Going on

Dr. K K Trehan
 Chairperson ICC

Dr. Archana Bajaj
 Medical Superintendent

Minutes of meeting

Forum: Infection Control Committee Meeting
Chairperson: Dr. K K Trehan

Date: 12.10.2021
Location: Seminar-1, 4th Floor

Attendees:

Sr.No.	Name	Department/Designation
1	Mr. Inderjeet Singh	GM Operational head
2	Dr. K K Trehan	Admin/Medical Director
3	Dr.Shakti Jain	Microbiologist
4	Dr. Puneet Sharma	Anesthesiologist
5	Dr.Poonam Sidhana	Neonatologist
6	Dr.Anupriya	AMS
7	Ms. Annamma Thomas	NS
8	Mr. Rajnish	Biomedical Engineering
9	Mr. Vijay	HK Manager
10	Mr. Bhagvat Arya	CSSD in charge
11	Dr. Shivani	Medical Quality
12	Dr.S.N. Basu	Gynecologists
13	Manjeet kaur	ICN

Minutes Of Meeting	Responsibility	Date	Action
1. Discussed about HAI cases (for SSI we tracked IPD as well as OPD cases)	Dr. Shakti Jain /ICN	Done	Closed
2. Hand Hygiene compliance increased by random audit in departments and conducted OJT's, HR induction and functional training of all health workers.	ICN	Done	Closed
3. Surveillance culture done as per schedule	ICN/ ICN champ	Done	Closed
AGENDA FOR THE MEETING			
1) Discuss about cleaning and disinfection process	ICN/HK	Immediate effects	Going on
2) Talk about Restricted antibiotic policy	Microbiologist	Immediate effects	Going on
3) Discuss about Pre op Antibiotic prophylaxis	ICN/OT sup.	Immediate effects	Going on
4) Discuss regarding HAI cases	ICN/Microbiologist	Immediate effects	Going on

Dr. K K Trehan
Chairperson ICC

Dr. Archana Bajaj
Medical Superintendent

Minutes of meeting

Forum: Infection Control Committee Meeting
Chairperson: Dr. K K Trehan

Date: 9.11.2021
Location: Seminar-1, 4th Floor

Attendees:

Sr.No.	Name	Department/Designation
1	Mr. Inderjeet Singh	GM Operational head
2	Dr. K K Trehan	Admin/Medical Director
3	Dr.Shakti Jain	Microbiologist
4	Dr. Puneet Sharma	Anesthesiologist
5	Dr.Poonam Sidhana	Neonatologist
6	Dr.Anupriya	AMS
7	Ms. Annamma Thomas	NS
8	Mr. Rajnish	Biomedical Engineering
9	Mr. Vijay	HK Manager
10	Mr. Bhagvat Arya	CSSD in charge
11	Dr. Shivani	Medical Quality
12	Dr.S.N. Basu	Gynecologists
13	Manjeet kaur	ICN

Minutes Of Meeting	Responsibility	Date	Action
1) Discussed about cleaning and disinfection process	Dr. Shakti Jain /ICN	Done	Closed
2) Talk about Restricted antibiotic policy	ICN	Done	Closed
3) Discussed about Pre op Antibiotic prophylaxis	ICN/ ICN champ	Done	Closed
4) Discussed regarding HAI cases	ICN/Microbiologist	Done	Closed
AGENDA FOR THE MEETING			
1) Discuss about the Needle Stick Injury	ICN	Immediate effects	Going on
2) Discuss about Hand Hygiene (tracking done by ICN)	ICN	Immediate effects	Going on
3) Discuss about the HAI cases (SSI,CAUTI,CLABSI)	ICN	Immediate effects	Going on
4) Discuss about the Foley's catheter care (done with herbal plus liquid soap)	ICN/ANS /TL	Immediate effects	Going on

Dr. K K Trehan
 Chairperson ICC

Dr. Archana Bajaj
 Medical Superintendent

Minutes of meeting

Forum: Infection Control Committee Meeting

Date: 14.12.2021

Chairperson: Dr. K K Trehan

Attendees :

Sr. No.	Name	Department/Designation
1	Dr. K K Trehan	Admin/Medical Director
2	Dr. Shakti Jain	Microbiologist
3	Dr. Puneet Sharma	Anesthesiologist
4	Dr. Gaurav Mandhan	Neonatologist
5	Dr. Anupriya	AMS
6	Ms. Annamma Thomas	NS
7	Mr. Rajnish	Biomedical Engineering
8	Mr. Vijay	HK Manager
9	Mr. Bhagvat Arya	CSSD in charge
10	Dr. Shivani	Medical Quality
11	Dr.S.N. basu	Gynecologists
12	Manjeet kaur	ICN

Location: Seminar-1, 4th Floor